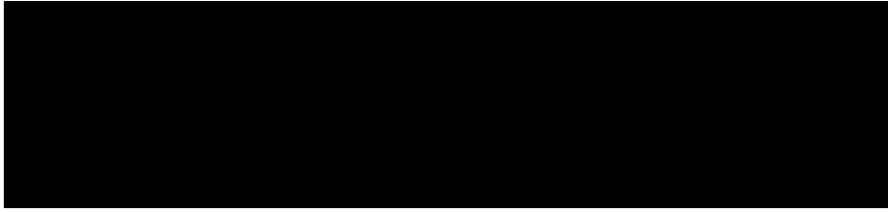


December 19, 2012



Service by Regular First Class Mail and by e-Mail.

Village of Ravena
Clerk-Treasurer
15 Mountain Road
Ravena NY 12143

Dear Sir/Madam:

Pursuant to the New York state PUBLIC OFFICERS LAW, ARTICLE 6 SECTIONS 84-90 FREEDOM OF INFORMATION LAW (N.Y. Pub. Off. Law Secs. 84 to 99) I hereby request access to for examination and copying of all documents and records held or kept by you or your offices pertaining to:

1. Agreements, including but not by limitation any contracts and their subsequent amendments, between the Village of Ravena and the seller of used fitness equipment purchased in the period of between about August to December 2012, relating to equipping the proposed community fitness facility at 15 Mountain Road, Ravena, NY;
2. All correspondence exchanged between the village of Ravena, including correspondence to and from the attorney acting on behalf of the village of Ravena in the matter of the purchase of used fitness equipment purchased in the period of between about August to December 2012, relating to equipping the proposed community Ravena Fitness Center at 15 Mountain Road, Ravena, NY;
3. All payment vouchers and copies of all checks paid to employees of the village of Ravena and to others, including but not by limitation, to outside service providers, consultants, insurers, legal counsel, equipment sellers, etc. and related directly or indirectly to the concept, development and implementation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY;
4. Copies of all Requests for Proposals for goods and services related directly or indirectly to the concept, development and implementation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY;
5. Copies of all proposed budgets related directly or indirectly to the concept, development and implementation, and operation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY;
6. Copies of all business planning documents, including but not by limitation all proposals, justifications, short-term and long-term business plans, and projected returns on investment related directly or indirectly to the concept, development and implementation, and operation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY;
7. Copies of all job descriptions for employees, including but not by limitation all managers, trainers, administrative and maintenance personnel, and all benefits to be provided to such employees and related

directly or indirectly to the concept, development and implementation, and operation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY;

8. Copies of all insurance coverages and benefits plans for employees, including but not by limitation all involved village employees, managers, trainers, administrative and maintenance personnel, and the known or estimated costs of all benefits to be provided to such employees and related directly or indirectly to the concept, development and implementation, and operation of the Ravena Fitness Center at 15 Mountain Road, Ravena, NY.
9. All other documents whether in electronic, digital, paper, magnetic or digitally recorded, including but not by limitation to agreements, contracts, memorandums, lists, schedules, letters, e-mails, proposals, resolutions, minutes, etc. that comply with this demand for disclosure and production.

This request is deemed to be ongoing and any documents or information complying with this request should be disclosed and produced without additional request.

If you or your organization does not maintain these public records and you have knowledge of their location, I hereby request that you provide all information you have by way of knowledge or belief pertaining to the holder, keeper, or possessor of said records or information; please provide me with the contact details for last-known custodian's of said records or information, including but not limited to the custodian's full name, address, telephone number and e-mail.

I agree to pay no more than US\$ 0.25 per page for copying plus postage fees, or a total of not more than \$25.00. If the cost of responding fully to this request should exceed a total of US\$ 25.00, please notify me of your reasonable estimate of the cost of complying with this request. Please provide a pro forma invoice statement indicating the anticipated charges for this request.

Pursuant to N.Y. Pub. Off. Law Sec. 89(3) you required to respond to this request within five (5) business days.

If you deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

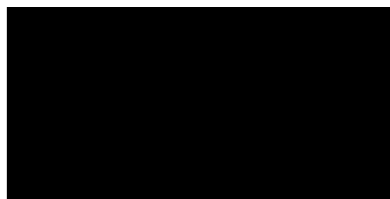
Should you deny this request please provide the contact details for appealing any negative decision.

Please be advised that I am prepared to pursue whatever legal remedy necessary to obtain access to the requested records. I would note that an unreasonable violation of the open records law can result in the award of court costs and reasonable attorney fees (N.Y. Pub. Off. Law Sec. 89(4)(c)).

You may notify this requester when the requested disclosure is ready for pickup by telephone at [redacted] or by e-mail to [redacted].

Thank you for your assistance.

Sincerely,



Service by Regular First Class Mail and by e-Mail.